

# **SINGARENI COLLIERIES WOMEN'S DEGREE & PG COLLEGE**



**(Private Aided)**  
**Bhadradi Kothagudem – 507101**  
**Re-Accredited with NAAC 'A' Grade**  
**ISO 9001:2015**

## **CODE OF CONDUCT FOR ADMINISTRATOR / PRINCIPAL**

- ✓ The Principal should ensure quality in education and academic activities.
- ✓ The Principal should chalk out policy and plan to execute the vision and mission of the college.
- ✓ The Principal should form various college level committees and appoint co-ordinators.
- ✓ The Principal should convene meetings of different Cells as and when required.
- ✓ The Principal should monitor financial matters efficiently.
- ✓ The Principal should motivate teachers to enhance their knowledge by attending various trainings.
- ✓ The Principal should ensure that the directions issued by the Department of Collegiate Education are strictly complied with.
- ✓ The Principal should look after the welfare measures of the teaching and non-teaching staff.